

**VALDOSTA STATE UNIVERSITY**  
**MASTER OF LIBRARY & INFORMATION SCIENCE**  
**MLIS 7800 Capstone**  
**Syllabus--Summer Semester 2005**  
Three Credit Hours

**Instructor:**

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**Course Description**

Required for partial fulfillment of the requirements for the MLIS degree. Emphasis will be on synthesis of knowledge, honing writing and presentation skills, and creating a professional development plan.

**Timetable**

This course is offered during the summer term. We have significantly less time to accomplish our course goals and must redouble our energies to meet curricular goals. VSU classes begin June 5 and end July 23, 2006. The professor will attend the ALA Conference June 22-28.

As is indicated below, we will meet at Macon State College on **June 10, 2006**, in Building/Room WELL 101. **Hours: 10am-5pm**. We will discuss other class meetings and presentation modes at this meeting.

The final class and **Capstone Paper Presentations** are scheduled for **July 28**, to begin at **10am**. These presentations will be made at Valdosta State University. Place and date are chosen to accommodate those of who wish to march at Commencement on July 29.

**Course Objectives**

At the conclusion of the course, the student will be able to:

1. Synthesize knowledge gained throughout the course of study and apply that knowledge to the consideration of current professional issues.
2. Make an effective professional presentation.
3. Write a paper of publishable quality.
4. Create a professional development plan.
5. Navigate the job hunting process.
6. Articulate personal professional goals.

**Course Prerequisite or Corequisite:** Taken during the final semester of study

## Required Texts

Lester, June and Wallace Koehler, *Fundamentals of Information Studies: Understanding Information and Its Environment*. NY: Neal-Shuman, 2003<sup>1</sup>

Rubin, Richard E. *Foundations of Library and Information Science*. New York: Neal Schuman. **The edition you used in Foundations will be fine.**

## Assignments

**Major presentation and paper:** You will prepare a conference-style presentation and a paper of publishable quality on a topic of your choice, with the topic subject to instructor approval. Presentations will last 15-20 minutes, with 10 minutes for questions and discussion. Paper length and style will depend on topic and on requirements of appropriate publication venues. Presentation and final paper are due at Class #4. “Progress conference” with instructor at Class #2. “Dry run” of presentation and draft of final paper due at Class #3.

**Portfolio:** You will update, present and discuss your portfolio. Feedback will be provided by the instructor and classmates. Discussion and sharing of portfolios at Class #1; updated portfolios due at Class #3.

**Professional Development Plan:** Each student will create and record a personal plan for professional development. For students who need to seek employment, this will include a detailed job-hunting plan. For all students, this will include plans for solidifying and updating their professional knowledge in the two-year period following graduation. Submit via WebCT Vista no later than Class #2.

**Reflection on MLIS Experience:** Each student will prepare an essay that reflects on and evaluates his or her experience with the MLIS degree program. The essay will include the student’s determination of strengths and weaknesses within the program. Submit via WebCT Vista no later than Class #3.

**Current Issues Discussions:** Due at Class #2. You will moderate class discussions on two current issues in LIS. These will be topics that have appeared in either the LIS or popular literature during the past year and ones on which people of good will have disagreed. Topics will be assigned at Class #1. For each of your topics, you will identify pieces of published literature that state all sides of the issue and you will prepare two or three questions to guide the discussion.

## Requirements

Presentation	25%	Portfolio	15%
Paper	25%	Prof Dev Plan	10%

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<sup>1</sup> Odum Library has several copies.

Reflective Essay                      15%                      Current Issues Discussions    10%

## Grading

### General Grading Scale

**A** excellent work - among the best work seen at the graduate level  
**B** satisfactory work - better than average work at the graduate level  
**C** honest attempt - needs moderate to major revisions to be satisfactory  
**D** perfunctory or missing work

**Late** work is dropped one letter grade

### Final Grading Scale

**A** - always satisfactory, often excellent  
**B** - mostly satisfactory, occasionally excellent  
**C** - sometimes satisfactory, often needs revisions  
**D** - rarely satisfactory, often perfunctory, late or missing  
**F** - lacking even an attempt to learn or do, dishonesty, plagiarism

## Calendar and Agendas

VSU Classes Begin    June 5

Date    June 10                      Class #1  
 10:00-5:00 p.m.                      Macon State College

Introductions  
 Confirm dates, times, and locations of Classes 2, 3, and 4  
 Discuss texts  
 Strengths and challenges discussion  
 Portfolio discussion  
 Project consultations with instructor  
 Assign Current Issues topics

*No later than Class #2: submit Professional Development Plan via WebCT Vista*

Date TBA                      Class #2  
 Time TBA                      Place TBA

Current Issues discussions  
 Progress conferences on projects

*No later than Class #3: submit Reflective Essay via WebCT Vista*

Date TBA  
Time TBA

Class #3  
Place TBA

“Dry run” of presentations  
Presentation and discussion of portfolios  
Draft of paper due

**Date July 28**  
**Time 10am-5pm**

**Class #4**  
**Place VSU Odum Library Meeting Room, first floor, old library**

Capstone presentations

VSU Summer Classes End: July 23  
Exam Period July 24-28  
Capstone July 28  
Graduation: July 29



## **Congratulations, Graduates!**

### **Academic Dishonesty**

“Valdosta State University expects that graduate students will pursue their academic endeavors and conduct themselves in a professional and ethical manner. All work that a student presents to satisfy course requirements should represent his or her own efforts, including appropriate use and acknowledgement of external sources. Specific regulations related to student conduct and behavior are contained in the *Student Handbook*, *Student Code of Ethics*.

### **Special Needs Statement**

Valdosta State University is an equal opportunity educational institution. It is not the intent of our institution to discriminate against any applicant for admission or any student or employee of the institution based on the sex, race, religion, color, national origin or handicap of the individual. It is the intent of the institution to comply with Title VI of the Civil Rights Act of 1964 and subsequent executive orders as well as the Title IX section 504 of the Rehabilitation Act of 1973. Students requiring classroom accommodations or modifications because of a documented disability should discuss this need with the professor at the beginning of the semester. Students not registered with the Special Services Program should contact Special Services in Nevins Hall, Room 2164, 229-245-2498.

### **Attendance**

This class has face-to-face elements. In-class participation is integral to the course design. Therefore, it is expected that students will make consistent, contributive attendance a high priority. **If you are compelled to be absent, you must negotiate a mutually acceptable alternative with the instructor in order to make a passing grade.**