

## Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.  
Statutory committees are required to maintain formal minutes.  
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C+I

Chairperson/Responsible Contact: LS / EH

Purpose of Meeting: IER / IEP - Data Use for COE Report / Admission Requirements /  
Bookorder for Library

Date: 8/29/18 Time: 10:00 Location: Conference Room

Departments/Groups/Agencies Represented: LS / HF / EH / SD / SM / DK / TH / DD

Primary Outcomes: IER / IEP - due to Dr. Pate Sept. 4

GAETC - all need to turn in authority to travel - SD checking travel account  
code - EH - Books for library -

IRB meeting - (LS) under discussion - New IRB application - going to automated system -

Actionable Items/Planned Follow-up: Complete IER / IEP - / SD will send account # for

GAETC travel /

Admission criteria discussed.

Send books for recommendations to library committee - (EH)

IRB may be requiring IRB review for EDS Action Research.