

## **Proposal F: Appointments and Term of Service Clarification**

### **Proposal G: Absences Process**

### **Proposal H: Flow of By-Laws**

Submitted by: Mark McNalley

Proposed and Voted on by Policy Committee Electronically on 2/25/20-2/28/20

Presented to and Approved by the COSA Executive Committee on 3/3/20

### **Background on Proposal F**

Overseeing both the Policies and Election Committees, I, Mark McNalley, found a few portions of our terms of service definitions that needed some clarification. This proposal is to move around some items from our By-Laws that better clarifies how terms of service are impacted by an appointment as opposed to an election.

### **Proposal F. Current By-Laws**

Section III. Terms of Service

No statement exists regarding appointments

Section IV. Elections

(skip to 3.)

3. The Elections Committee may fill a vacancy by appointment until the next general election; however, preference must be given to the second highest vote recipient from the election from which the exiting Representative was elected. The Appointee must come from the area where the vacancy occurred. When a vacancy is filled by appointment, the Appointee shall serve the remainder of the fiscal year, at which time the position must be filled by election.

### **Proposal F. Change to By-Laws**

Section III. Terms of Service

(skip 1-5)

6. The Elections Committee may fill a vacancy by appointment until the next general election; however, preference must be given to the second highest vote recipient from the election from which the exiting Representative was elected. The Appointee must come from the area where the vacancy occurred. When a vacancy is filled by appointment, the Appointee shall serve the remainder of the fiscal year, at which time the position must be filled by election.

Section IV. Elections

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### **Background on Proposal G**

Currently, our By-Laws contains a portion dedicated to how many meetings elected representatives are required to attend. It does not, however, contain a statement regarding what happens to an elected representative if they exceed this limit. While the statement proposed is not overly detailed, it at least provides a direction to move in.

### **Proposal G. Current By-Laws**

No Statement regarding this topic

### **Proposal G. Change to By-Laws**

Section V: Meetings

C. Absences

(skip 1-2)

3. COSA Representatives must attend a minimum of six (6) meetings per year, not including the designation of proxies.

4. Per Section VI. Subsection B. Article vi. In the event that an elected representative is absent for more than the minimum six (6) meetings per year, the Chair may arrange a meeting with them to address COSA participation moving forward.

## **Background on Proposal H**

As you read through our current By-Laws, there are statements made about the Executive Committee before it's discussed who this entity entails. For example, Section V: Meetings makes references to the Chair calling special meetings or items to be reported given to the Secretary prior to meetings. Both of these examples, though, come before our By-Laws discuss what the Chair does or the Secretary does. This proposal is simply to move the section about the Executive Committee earlier in the By-Laws so that way mentions to these positions are supported by the previous detailing of who the Executive Committee is.

## **Proposal H. Current By-Laws**

Section VI: Executive Committee

For brevity sake, the entire contents of Section VI will not be listed here but you can find the full text here: <https://www.valdosta.edu/administration/council-on-staff-affairs/cosa-policies-procedures.php>

## **Proposal H. Change to By-Laws**

Section VI: Executive Committee now becomes Section III.

Subsequent Sections will therefore be changed by one number to reflect the moving around of the Sections until Section VII: COSA Committees.