Name _____
ID Number _____

		Exceeds expectations		Meets expectations			Fails to meet expectations	
	Score	7	6	5	4	3	2	1
Need presented by Department (responsibility of Graduate School)		Need presented by application is clear, imminent, and fully within the purview of the Graduate School	Need presented by application is clear and imminent. Is partially in the purview of the Graduate School	Need presented by application clear and time sensitive, may or may not be within the purview of the Graduate School	Need presented by application somewhat clear, but not time sensitive. May or may not be within the purview of the Graduate School	Need presented by application is not explicitly clear, nor time sensitive. May or may not be within purview of the Graduate School	Need presented by application does not rise to level of meriting Graduate School intervention	Does not appear to be much need by department in terms of workload or financing.
Duties to be performed		Duties outlined are specifically designed to be performed by GA's and are crucial to the inherent functioning of the office and/or Graduate studies	Duties outlined present appropriate and substantial responsibilities for GA and would substantially aid functioning of office and/or Graduate studies	Duties outlined present appropriate and substantial responsibilities for a Graduate Assistant, and would largely impact the function of the office, and/or Graduate studies	Duties outlined are appropriate and would be helpful for the function of the office, and/or Graduate studies	Duties outlined are appropriate for a Graduate Assistant	Duties outlined for this position are mostly able to be performed by student worker	Duties outlined do not rise to the calibur of a GA work. Could be performed by student worker (answering phones, greeting guests, etc.)
Enrichment of Graduate Assistant experience		Exceeds expectations as means of professionally developing Graduate Assistant and enriching their student worker experience across academic and experiential domains	Application details several specific processes and means by which GA will have opportunity to grow professionally and academically	Application details specific processes and means by which GA will have opportunity to grow professionally	Position would somewhat be beneficial for GA in terms of professional development and career preparation	Some evidence provided for enrichment/professional experience/academic growth	Little to no evidence provided for enrichment or professional experience or academic growth	GA position does not appear beneficial to the academic or professional experience/growth of the student
Upholds Mission of the Graduate School, and/or Mission of the University		GA position exceeds expectations in upholding missions of both the Graduate School and University	GA position upholds mission of the Graduate School and University in all areas	GA position mostly meets expectations of the Graduate School and University mission statements	GA position somewhat meets expectations of the Graduate School and the University mission statements	GA position seldomly meets expectations of the Graduate School or Univerity mission statements	GA position rarely upholds the mission of the Graduate School, or the University	Does not uphold the mission of the Graduate School, nor the Univeristy mission
Total								