

Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COE.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: _____ CLT Research Faculty Meeting _____

Chairperson/Responsible Contact: _____ Lorraine Schmertzinger (RS sick) _____

Purpose of the Meeting: __ To partner dissertation conceptualization (9870) faculty with advanced research faculty to decide what students need before they start their last semester in the doctoral program in order for the student to be successful in the dissertation process

Date: __1/28/2014__ **Time:** __10:30-12:00__ **Location:** Rm 226 Special Ed Building

Departments/Participants/Groups/Agencies Represented:

Herb Fiester, Steve Downey, Lantry Brockmeier, Lorraine Schmertzinger

Primary Outcomes: What products will be produced in the final semester of the doctoral program

RSCH 9872: Product will be a 20 page prospectus with a 10 page literature review

Advanced Research Courses: Produce a methods paper with research questions that support a dissertation and the methods needed to answer the questions.

Suggestions on what can be added to doctoral seminars and RSCH 9871 and 9872 to facilitate better quality in the products listed above:

- Seminar I: Orientation (before they start 9870 do overview of dissertation process and challenge them what to think about as they move forward)
 - Do overview of dissertation process
 - Challenge them to move forward with every course
- Seminar II: Half day (After one fall and one spring in summer at other group's orientation) give them assignment
 - Good topic: how to find topics
 - How to write questions
 - Fore-warning of deciding on topic
 - Multi-theory exercise
 - Content small group meetings
- Seminar III: RSCH 9871 (pre f2f online session, one-hour course, one face-to-face Sat., spring after seminar II)
 - Topic/area of focus solidified
 - Draft questions
 - Post sample qualitative questions and quantitative questions
- RSCH 9872: (summer & fall: 3 hour course)

Actionable Items/Planned Follow-up: Present decisions to Doctoral Program Committee next Tuesday.