

### Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.  
Statutory committees are required to maintain formal minutes.  
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: CAIT

Chairperson/Responsible Contact: E. Wilsey

Purpose of Meeting: \_\_\_\_\_

Date: 4-14-15 Time: 10:30 Location: Rm 226

Departments/Groups/Agencies Represented: HF, EW, SD, DK, DD, Guest - David Nelson

Primary Outcomes: - DN/CA - reding Marlies - shared what their department is doing to update their program - Possibility of sharing courses with our proposed update - Currently not online but that is a future plan - Amanda/Vince to join us for a meeting in the future to cover quality matters in new program design - Training sessions on Collaborate  
1. Presentations for 8999 - not everyone needs to go - also available -  
2. DK - plans to incorporate Youtube -  
3. EW - Review 8970/8999 to be redesigned to meet new  
Actionable Items/Planned Follow-up: \_\_\_\_\_

- clinical practice guidelines.
- 4. Review CAEP Themes / Standards -
- 5. Discussion of CAEP interview process, discussion of programs