



**Complete Form and Submit to the Registrar's Office.** (1205 N Patterson Street, University Center, Entrance No. 5)

Major Change (Section A & B)                       Minor Declaration/Change (Section A & C)

Changes in major [programs](#) are made on the basis of careful consideration and planning. Any change from one major program to another, especially if made late in the student's college career, may necessitate additional courses that were not required in the major program originally selected. Additional semesters in residence may also be necessary. Both the accepting and releasing departments must approve a change of major program. Many academic departments have minimum GPA requirements for admission. Students who change their major or interrupt their college work for more than a year become subject to the requirements of the catalog in effect at the time of the change or re-enrollment, as they fulfill degree requirements.

**A: Student Biographical Information (PLEASE PRINT):**

|                  |                   |                          |                               |
|------------------|-------------------|--------------------------|-------------------------------|
| _____            | _____             | _____                    | _____                         |
| <i>Last Name</i> | <i>First Name</i> | <i>Middle Initial</i>    | <i>VSU ID # (870 xxx xxx)</i> |
| _____            |                   |                          | _____                         |
| <i>Signature</i> | <i>Date</i>       | <i>VSU Email Address</i> |                               |

**B: Major Change:** (Completed by Department Head or Authorized Staff - Undergraduates ONLY)                      (If declaring Double Major):  
❖ Check specific degree requirements / student information in BANNER, minimum GPA, minimum hours, etc.

|                                      |  |                                     |
|--------------------------------------|--|-------------------------------------|
| _____                                | _____                                  | _____                               |
| <b>From:</b> Current Degree* & Major | <b>To:</b> New Degree* & Major         | Second Degree* & Major              |
| _____                                | _____                                  | _____                               |
| Concentration/Track (if applicable)  | Concentration/Track (if applicable)    | Concentration/Track (if applicable) |
| _____                                | _____                                  | _____                               |
| Department Signature & Date          | Department Signature & Date            | Department Signature & Date         |
| _____                                | _____                                  | _____                               |
| Assigned / Current Academic Advisor  | Name of New Academic Advisor (Primary) | Name of Additional Advisor          |

**C: Declaration of Minor or Minor Change:**     Declare/Add Minor     Change Minor     Remove Minor

|                             |                             |                             |
|-----------------------------|-----------------------------|-----------------------------|
| _____                       | _____                       | _____                       |
| <b>From:</b> Minor Declared | <b>To:</b> New Minor        | Second Minor                |
| _____                       | _____                       | _____                       |
| Department Signature & Date | Department Signature & Date | Department Signature & Date |

\*Degrees included – AA-Associate of Arts, AAS-Associate of Science in Dental Hygiene, BA-Bachelor of Art, BS-Bachelor of Science, BBA-Bachelor of Business Administration, BSED-Bachelor of Science in Education, BAS-Bachelor of Applied Science, BSN-Bachelor of Science in Nursing, BSAT-Bachelor of Science Athletic Training, BSEP-Bachelor of Science Exercise Physiology, BFA-Bachelor of Fine Arts & BM-Bachelor of Music