

Council on Staff Affairs

(COSA) Minutes

Tuesday, March 9, 1999

8:30 AM

Dogwood Room @ University Center

Members present: Holly Decker, T.R. " Cat " Decker, Nina Windham, Sandra Denson, John Anderson, Sammy Dees, Scott Doner, Ann Farmer, Joe Hickey, Shirley McClain, **Debi Parkhill**, Ruth Salter, Beverly Sharpe, Gloria Tonsil, and Tim Yorkey.

Members-At-Large: Pearl Everette and Pat Rozier.

Members excused: Hilda Spell, Ann Harris, and Hazel Hewett.

The COSA meeting was called to order at 8:36 AM.

Special Order of the Day: Pat Rozier reported that she got all the information about the Statues. They were accidentally left out when the new Statues were being retyped. We have been reassured that COSA will be added to the new Statues when they are redone.

Approval of Minutes: It should have been recorded that COSA was checking into the reason COSA was left out of the VSU Statues in the last minutes. Other than this the minutes were approved.

Treasurer's Report - Nina Windham:

Totals:

Balance Forward \$1424.75

Printing of Minutes \$137.76

Balance Remaining \$1286.99

Feb. 26, 1999

Committee Reports

a. Elections- John Anderson - Will be getting an updated list of personnel before the ballots are sent out since Business and Finance are lower than last year. That means that they would lose a member on the COSA board.

There will be a meeting of the election committee on March 16, at 8:15 AM at the Infirmary. A vote was taken for waiting until the last week in March for a complete updated list of personnel before sending out the ballots.

b. Employee Recognition-Sandra Denson reported that the forms for Employee of the Semester for Spring 1999 would be sent out in April after the election ballots are sent out.

c. Policy Committee- TR "Cat" Decker handed out proposed changes to COSA By-Laws. These changes will be voted on at the next COSA meeting. Ann Lacey was voted in as the chair of this committee.

d. Retirement Walkway- The letter is ready to be sent to Dr. Bailey after one more okay. Hope to set the first brick in September 1999.

Report from the Chair: Holly Decker reported that Ann Lacey is now doing all the work on COSA Web Page, so if you have anything to put on the web page see her. She also went to the Administrative Luncheon and Dr. Bailey said that the money for finishing the University Center was approved, but, does not know when the work well start. Also if you see anyone messing around the elevators please call Public Safety because the students need these elevators.

Old Business

a. Holiday work- Nina Windham presented a letter to the Board, which she would like to send to Dr. Bailey. But after further discussion it was decided to rewrite it again and represent it at the next meeting.

New Business

a. The University System of Georgia Staff Council Conference will be held in Milliedgeville, Georgia October 8, 1999. The theme will be the " Final Roundup for the 20th Century". They plan on having a barbecue so plan on dressing comfortable and wear good shoes because they plan on doing a lot of walking.

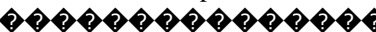
b. It was approved that sick leave will be one for one, but we are waiting for the guidelines on this policy.

c. Reminder **Staff Day is October 1, 1999** if any staff members have any suggestions for things to do on this day email any COSA members listed above. Their email address is in the Campus phone book or call anyone of them.

There being no further discussion or business, the meeting was adjourned at 9:13 AM and will meet again on April 13, 1999.

Respectfully submitted; **TR " CAT " DECKER** ☺

ATTENTION STAFF EMPLOYEES:

DEADLINE to submit the "Request for Tuition Remission Form" for Summer Semester 1999, will be **April 12, 1999**. Please return the completed form to the Personnel Office. Employee registration dates are as follows: Session I ONLY  May 11, 1999, 5:00pm @ the Bursary - Registration & fee payment

Session II, III, and IV ◆◆◆◆◆◆◆◆◆◆ June 10, 1999, 5:30pm Registrar's Office - Registration and
6:00pm PE Complex - Fee payment. Copies for the policy and applications for the program are available in the
Personnel Office.