

Council on Staff Affairs (COSA)

Minutes

Tuesday, August 11, 1998

8:30 A.M.

Dogwood Room University Center

Members present: Hilda Spell, Nina Windham, Sandra Denson, Scott Doner, Ann Farmer, Hazel Hewett, Trudy Hyatt, Ann Lacey, Tom Parnell, Ruth Salter, Beverly Sharpe, Tim Yorkey, Inman Grimsley, Gloria Tonsil

The Council on Staff Affairs meeting was called to order at 8:30 A.M.

Minutes from the July 14th meeting were passed and approved with no corrections.

Treasurer's Report - Nina Windham

Totals:

Balance Forward	\$2,463.61
Printing of Minutes	38.35
Balance Remaining	\$ 2,425.26

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Committee Appointments: The standing committees were read and the copies will be passed out with the minutes so that every member will have a copy. Co-chair apologizes for not having copies available at meeting. Also apologizes for not getting agenda to each COSA representative before the meeting.

Reports from the Chairperson

Staff Conference Committee - Beverly Sharpe

We met on July 30, 1998. We discussed having an open forum on Thursday October 1, as an organizational meeting to discuss things that they would like to talk about happening on their campuses. Also how to start your own Staff Council. Mrs. Bailey will assist Beverly in writing a proclamation and she will share that at our next meeting. It was also discussed at last council meeting about inviting staff from VSU to attend the October Meeting. This will be discussed after September 11, 1998 which is the cutoff for registration. COSA has a VSU Box Number which is 7159. Donations are still being sought for the meeting.

Nina Windham stated that we had to decide today what we were going to do with any monies left over from the COSA meeting. Since it was not state monies we could do whatever with the left over balance. A motion was made and seconded that any left over monies would be forwarded to the Retirement Walkway. Money that has been designated for the Retirement Walkway will have to be used within two years. Trudy Hyatt wanted to turn over any leftover funds to the next Cosa Conference. This was discussed and the vote remained the same to turn over funds to Retirement Walkway.

Parking Committee - Hazel Hewett - No report as students are out.

Master Planning Committee - Tom Parnell - Campus wide meeting on July 29, 1998, seven people attended. Three questions were asked and then a list was sent from Tommye Miller and these were forwarded to Ellis Rickett and Associates and Dr. Bailey.

Employee Orientation Program - Inman Grimsley reports that he is working with Becky Murphy to coordinate some orientation material for staff and faculty. The Board of Regents also has some videos available for our use. It's moving along quite well.

All committee members need to meet within the next two weeks and elect new chairpersons.

Gloria Tonsil asked about the discrepancy in the salary that employees received from Personnel and the actual amounts. It was explained by Inman that the budget is a funding document not a salary document. The salary is less two months of your new raise in order to fund sick leave for teacher retirement.

Tim Yorkey asked the question about staff being able to use Lake Louise for recreational purposes. He will check into other campus' that have similar recreational facilities and check out their liabilities for such facilities.

Trudy wanted COSA to become involved in the position that would be in Inman's office to do research on salary study. She wanted to get a petition to let staff sign to show that we were very interested in having this position on campus. It was suggested by Ruth Salter that instead of a petition that a resolution be drawn up and distributed to staff and possibly faculty to see how the entire campus felt about this.

A motion was made and seconded to place Trudy Hyatt on the Salary Study Committee.

Inman also stated for us that health insurance will go up approximately 15% as of September 1st. Further explanations will be furnished by Personnel.

There was no further discussion or business , the meeting was adjourned at 9:45 A.M. and will meet again on September 8, 1998.

Respectfully submitted: Hilda P. Spell for Cat Decker