

**COUNCIL ON STAFF AFFAIRS
(COSA)
VALDOSTA STATE UNIVERSITY
Minutes, November 2, 1993**

The Council on Staff Affairs met in Odum Library Meeting Room, Tuesday, November 2, 1993

Present: Vanessa Brunston, Ude Eko (SGA), Inman Grimsley, Ann Holland, Charles Holsendolph, Mike Jones, Russ Mast, John Miller, Bubba Nolan, Donna Nolan, Sue Teel, and Karrie Yeatman.

1. President Donna Nolan called the meeting to order at 2:30 pm.
2. Minutes of the October 5, 1993 meeting were approved.
3. Treasurer's report a balance of \$2406.22 - accepted.
4. President Donna Nolan reported the following matters-of-interest from the Administrative Council Meeting 11/2/93:
 - a) VSU vs North Alabama, Nov 6 will be a faculty and staff appreciation games, tickets half-price \$3.00.
 - b) In an effort to curb loitering after the football game the old gym and Blazer Grill will be open till 11:00 pm.
 - c) Ude Eko will attend an SGA meeting in Athens. He was requested to include staff pay raises along with faculty pay raises as a topic at this meeting.
5. Committee Reports:
 - a) Communications - none
 - b) Welfare - Bill England resigned as chairman, his replacement will come from the ranks of the committee.
 - c) Policy - none
6. Old Business:
 - a) A study is underway to determine a method for selecting an Employee of the Month.
 - b) A complete description of the health plan changes was presented by Inman Grimsley. Open enrollment is the month of November. A series of open discussions has been scheduled to be held in Odum Library for the purpose of explaining the changes.
7. New Business:
 - a) Donna Nolan is in receipt of a letter from Dr. Bailey which expresses his intention to support the tuition waiver when it becomes an agenda item at the Board of Regents. Donna Nolan requested that Vanessa Brunston and Bob Krawczyk (Policy Committee

92/93) compare our tuition waiver request to that made by Georgia Southern (request that is tabled at the Board of Regents) and report to COSA.

b) Inman Grimsley explained the system for job classifications. There is a B-Code Directory set by the Board of Regents. Individual institutions establish job specifications based on their individual needs. Re-classification requests are reviewed in the Personnel Office during the month of February.

c) An agenda item for the next COSA meeting will be the wage & salary survey.

8. The meeting adjourned at 4:00 pm.

[\[Minutes\]](#) [\[COSA\]](#) [\[VSU\]](#)